

Cincinnati Federation of Teachers



Cincinnati Federation of Office Professionals

Local 1520 | AFT | OFT | AFL-CIO

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Cincinnati Teacher Evaluation System Appeal Process

Teachers may appeal their evaluation performance scores by submitting a time stamped written *Request for Review* to the attention of Brad Dillman, Peer Assistance and Review Facilitator. This can be submitted to either the Human Resources front desk or by [emailing the Request for Review directly to Brad Dillman](#) within 10 working days of receiving their Final Summative Rating report. The Peer Review Panel shall review the documentation and determine if the evidence supports the scores given by the school administrator and/or the Teacher Evaluator. If not, the Peer Review Panel will review the evidence and provide new scores.

When submitting appeals, teachers should take into account the following:

- Include a statement setting the grounds for the appeal.
- Include the rating that was assigned as well as the rating the teacher believes should have been assigned.
- The teacher is encouraged to attach any other documentation needed to substantiate or support his/her appeal.
- All observation reports and previously submitted documents in the *Evidence and Artifacts* section of *eTPES* will be forwarded to the Peer Review Panel; teachers should reference these documents in their appeal.